
QUARTERLY GOVERNANCE PROGRESS REPORT

To: **Governance and Audit Committee – 26 June 2013**

Main Portfolio Area: **Operational Services**

By: **Business Support and Compliance Manager**

Classification: **Unrestricted**

Summary: **To provide Governance and Audit Committee with a progress report on governance related issues.**

For Information

1.0 Introduction and Background

1.1 This report provides Governance and Audit Committee with an update on governance related issues. The items covered in this report are:

- Corporate risk register review
- Data Quality and Performance Management Frameworks

2.0 The Current Situation

2.1 Corporate risk register

2.1.1 Attached at **annex 1** is a copy of the corporate risk register. Governance and Audit Committee need to be confident that the risk management process is being followed, such as ensuring reviews are being undertaken and target dates for implementing control measures are met.

2.2 Data Quality Framework and Performance Management Framework

2.2.1 These frameworks are reviewed annually by SMT. The last review was in May 2013 and the revised frameworks have been published on the Council's website. Senior Management Team recorded a commitment to a further and more detailed review of these documents in December 2013 which will lead to the development of a toolkit to support managers in their use of data and implementation of performance management in practice. Governance & Audit Committee will continue to receive notification of all future updates and results of data quality issues identified within audit reports when required.

3.0 Options

3.1 That Members note the content of this report and the associated annex.

4.0 Corporate Implications

4.1 Financial

4.1.1 There are no financial implications arising directly from this report.

4.2 Legal

4.2.1 There are no legal implications arising directly from this report.

4.3 Corporate

4.3.1 This report is a key part of obtaining assurance that the authority has effective risk management arrangements and that action is being taken on risk related issues.

4.4 Equity and Equalities

4.4.1 There are no equity or equalities issues arising from this report.

4.5 Risks

4.5.1 Failure to undertake these processes will impact on the council's approach to corporate governance.

5.0 Recommendation(s)

5.1 That Members note the content of this report and the associated annex.

6.0 Decision Making Process

6.1 This recommendation does not involve the making of a key decision and may be taken by the Governance and Audit Committee.

Future Meeting if applicable:	Date:
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Annex List

Annex 1	Corporate Risk Register
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Corporate Consultation Undertaken

Monitoring Officer	Harvey Patterson, Corporate and Regulatory Services Manager
Finance	Sarah Martin, Financial Services Manager
Communications	Justine Wingate, Corporate Information and Communications Manager